



UParcels

postage management system

UParcels is postage and parcel tracking system created to assist locations with the task of managing the arrival of incoming mail. This system tracks when items arrive and notifies recipients automatically. The whole process is audited and managed through this program.

Concept

Organise your incoming parcels and mail.

UParcels revolutionises the approach to managing large scale incoming mail, delivering an organised and automated approach. This web based software allows you to receive mail and automatically notify addressees of mail in need of collection through email, helping you to reduce student waiting times and shelf space from unclaimed parcels. The online log book helps to reduce creating parcel lists manually and assist with internal audits as well as assisting with any questions relating to the status of incoming mail. You will be provided with your own dedicated account manager providing you with a single point of contact for any training and advice you may need.

Making It Easy To...

Manage, automate and locate parcels.

1. Account for all parcels received
2. Automatically advise on delivery
3. Locate parcels quickly
4. Deliver an optimal on site mail service

Process

Streamlining your parcel management.

1. Document receipt of all incoming deliveries.
2. Addressee notified instantly when parcel is actually ready for collection
3. Decrease unnecessary footfall in receptions for addressees looking for deliveries
4. Quick find via platform
5. View unclaimed parcel data and audit trail
6. Speed up parcel processing resulting with less storage required
7. Can be used across multiple locations
8. Web based programme
9. Less staff time spent tracking packages and manually looking for old mail to return
10. Emails and reminder messages are editable
11. Quick and efficient collection process
12. Reminder sent if parcel remains unclaimed



Optimal management, storage and collection of **incoming mail**.

About Russell Partnership Technology

Russell Partnership Technology are global technology developers and educators who design, build and deliver hospitality programmes for over 200 global clients.

www.russellpartnership.com

